

COBA LEADERSHIP TEAM MINUTES

Wednesday, November 06, 2019

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Joey Robertson and Shani Robinson.

1. Approval of minutes. Minutes were modified and approved for October 23rd Leadership Team Meeting.
2. Summer Research Grants.
 - a. Grant Committee Members. Committee members recommended by the Chairs are to be notified and will have two weeks to submit their rankings once the process has started.
 - b. Late submission. By a majority vote, no late submissions will be accepted this year.
 - c. Clarification of Funding Guidelines. If a faculty member receives a FRG, COBA would make up the difference to equal the amount of 1/12 of their nine-month salary, if sufficient funds are available.
3. ExCEL. The Dean reviewed handouts provided by the ExCEL program giving options for a possible COBA ExCEL event. There was a discussion about the cost and benefits of having this event. The chairs requested more information on other colleges that have held the event previously and what information would be covered/used for the sessions. The Leadership Team will revisit this at a future meeting.
4. Saturday @Sam. A review of the schedule for the day (November 9th) was completed and an updated presentation for the college overview will be sent to all of the chairs.
5. Catalog. Dr. Jesswein went over changes made in the process of completing schedule forms A & B and the routing of the forms for approval. He also mentioned he is still waiting on a few departments to submit their Marketable Skills section of the catalog.
6. Certificates. The value of universities offering a certificate program at the graduate and undergraduate level was discussed. Dr. Morris gave an example of an MS Accounting degree with a certificate in Analytics that other universities have offered. Certificates may attract new students at the graduate level. The Dean would like to explore discussing with faculty members the value in offering certificate programs at either the undergraduate or graduate level.
7. CAD Items.
 - a. Strategic Scheduling. Dr. Jesswein will attend the first Strategic Scheduling committee meeting on Monday, November 11th. The Leadership Team discussed concerns regarding scheduling a year in advance and the issues it may cause for students.
 - b. Assistant Chairs Compensation. CAD will discuss compensation and duties of Assistant Chairs at the next meeting.
 - c. Business Center. The Dean discussed concerns expressed at CAD regarding the Business Center's purpose.

8. Miscellaneous. The Economics faculty has presentations related to the discussion on the upper level economics requirement in the business core scheduled for November 19th, 20th and 21st. The chairs may be attending these presentations with their faculty.